



भारतीय कृषि अनुसंधान परिषद् का पूर्वी अनुसंधान परिसर
ICAR RESEARCH COMPLEX FOR EASTERN REGION
(भारतीय कृषि अनुसंधान परिषद् INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

आई.सी.ए.आर. परिसर, पोस्ट-बिहार वेटनरी कॉलेज, पटना -800014 (बिहार), भारत
ICAR Parisar, P.O.: Bihar Veterinary College, Patna - 800 014 (Bihar), INDIA
फोन सं. Phone No.(0612)2226024, 2228882*104, फैक्स सं. Fax No. 2223956, Web-site:www.icarrcer.in

F. No.IRCER/P&S-09/18-19/Proc. of Chem. Glass. Plastic.

Dated:27.04.2018

TENDER NOTICE FOR THE ANNUAL RATE CONTRACT FOR LABORATORY CHEMICALS/GLASSWARES /PLASTICWARES / CONSUMABLES.

Online tenders for entering into Annual Rate Contract for supply of indigenous / imported Laboratory Chemicals/Glasswares/Plasticwares and Consumables for ICAR Research Complex for Eastern Region, Patna & its Regional Stations/Centers at Ranchi, Darbhanga, Ramgarh, Buxar are invited by the Director, ICAR Research Complex for Eastern Region, Patna from the original manufacturers /Foreign Principal of said items. **Authorized Indian dealers of foreign manufacturers can also participate with proper authorization and ISO of foreign manufacturers. Only those manufacturer firm who have registered with the concerned/appropriate statutory authority having valid license as on closing date will be considered for Rate Contract.**

The firms applying for rate contract must send offline latest price list for the year 2018 and submit all required documents with price list catalogue to the Assistant Administrative Officer (P), Room No. 104, ICAR RCER, ICAR Parisar, P.O. Bihar Veterinary College, Patna- 800 014 or can be sent by Regd. Post on the same address on their own risk & cost. Percentage of discount (in word and figure) which they wish to offer on their products. Scan copy of a certificate that the discount offered is the maximum which is being given by the company to Govt. Organization and ICAR Institute.

Earnest Money Deposit Rs. 40,000/-(Rupees Forty thousands only) in the shape of demand draft/Bank Guarantee from any commercial bank in favour of ICAR Unit, ICAR-RCER, Patna/Director, ICAR-RCER pay able at Patna. Scanned copy of EMD must be attached. The Earnest Money Deposit of unsuccessful bidder would be refunded on finalization of the contract. The Institute will not be responsible for any postal delay in receipt of the bids. The bid received after due date & time will be rejected outrightly.

The Director, ICAR-RCER reserves the right to accept or reject any Rate Contract proposal without assigning any reason.

CRITICAL DATE SHEET

| Tender Enquiry No.: IRCER/P&S-09/18-19/Proc. of Chem. Glass. Plastic | |
|--|------------------------|
| Date of release of Tender through e-procurement | 28.04.2018 |
| Document Download Date | 28.04.2018 |
| Bid Submission start Date (on line & offline) | 28.04.2018 |
| Bid Submission End Date and Time (on line & | 18.05.2018 at 03.00 PM |

| | |
|--|---|
| offline) | |
| Date and Time for Opening of Technical Bids | 19.05.2018 at 04.00 PM |
| Last date for Receipt of Tender fees, EMD and other documents at ICAR-RCER, Patna | 19.05.2018 at 11.00 AM |
| E.M.D to be paid in the shape of Demand Draft in favour of “ICAR Unit, ICAR-RCER, Patna” obtained from Nationalized Bank only. | Rs. 40000.00 (Rs. Forty thousand only) |
| Tender Document Fee to be paid in the shape of Demand Draft “ICAR Unit, ICAR-RCER, Patna” obtained from Nationalized Bank only. | Rs. 1000.00 (Rs. One thousand only) |
| Address for Communication | The Director, ICAR Research Complex for Eastern Region, ICAR Parisar, P.O.: Bihar Veterinary College, Patna-800014 |

Purchase Officer

F. No.IRCER/P&S-09/18-19/Proc. of Chem. Glass. Plastic.

Dated:25.04.2018

TENDER NOTICE

Online tenders are hereby invited by the Director, ICAR Research Complex for Eastern Region for entering into Annual Rate Contract for supply of Laboratory Chemicals, Glasswares, Plasticwares and Consumables for ICAR RCER & its Regional Stations/Centers in the prescribed form which can be downloaded from tender link **www.icarrcer.in & eprocure.gov.in** from the manufacturers latest by 19.05.2018 upto 11.00 A.M. The incomplete and late tender by any mode of dispatch will not be entertained at all.

Purchase Officer

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment or apparatus of permanent nature etc. are covered under the rate Contract irrespective of its value.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the Institute. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage(s), if any, is to be replaced by the supplier within 7 (Seven) days without freight/transport charges.
3. The delivery/supply will be made on F.O.R. basis to this Institute and its Regional Stations/Centers/Units i.e ICAR RCER, Research Centre, Ranchi (Jharkhand), Research Centre for Makhana, Darbhanga (Bihar), Krishi Vigyan Kendra, Ramgarh (Jharkhand), Krishi Vigyan Kendra, Buxar (Bihar).
4. The Institutes will not issue any “C” & “D” form. However, GST and other Govt. levies will be paid extra as applicable under Rule. Therefore, the firm may clearly indicate the rate of GST otherwise it will be treated as the rates are inclusive of all taxes. The Institute is exempted from the payment of Custom duty in terms of Govt. Notification No.51/96-Customs dated 23.7.1996 and Excise duty in terms of Notification No.10/97-Central Excise dated 1.3.1997 as amended from time to time for the purpose of Annual Rate Contract of these items.
5. The supplier shall deliver the goods within the delivery period mentioned in the purchase order. In case of any delay in executing the contract, the supplier shall promptly inform the purchaser in writing, the fact of delay and duration of supply before the expiry of the delivery period. Otherwise penalty @0.5% per week of the cost of purchase order will be deducted subject to a maximum of 10%.
6. Compensation of loss on account of late delivery (actually incurred as well as notional) where loss is pre-estimated and mutually agreed to is termed as LD. Law allows recovery of pre-estimated loss provided such a term is included in the contract and there is no need to establish actual loss due to late supply.
7. No payment will be made in advance. But the payment will be released within 30 days through the mode of e-payment only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp, where required should be sent to the concerned Division/ Regional Station/Unit/Centre for payment. No interest will however, be payable in case of delayed payments.
8. The Rate Contract will be made only in Indian Rupees.
9. **Price charged for the stores supplied under Rate Contract should in no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/Private Organizations during the period of contract failing which the “FALL CLAUSE” will be applicable.** A Certificate to this effect may be provided by the tenderer that the lowest prices have been offered to ICAR-RCER, Patna. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.

10. Any dispute arising between the manufacturer and the purchaser will be referred to Director, ICAR RCER, Patna, Bihar for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser. Further, any conflict arising in relation to Rate Contract shall be subject to Patna jurisdiction.
11. Supply should be made in full against a single order and part supply will not be accepted. Each supply bill should be supplemented with Chelan delivery.
12. The articles should be securely packed to avoid damages etc. in transit.
13. Supply to be made from the latest batch of production with maximum shelf life in original packing to ensure appropriate intended utilization.
14. The rate contract will be valid for a period of 12 months (twelve) from the date of award of Rate Contract. The Rate Contract can be extended further subject to performance review of the firm/supplier on the existing terms & conditions.
15. **A certificate is to be given by the applicant that the price list supplied is the only one in circulation.**
16. Printed and bound current effective price list duly signed & certified by the authorized signatory must be sent which will be applicable during the period of rate contract.
17. Discount if any, on the price list may be mentioned clearly with certification that higher discount is not offered to any other Department/ Organization.
18. In case of supply of goods through dealer, their name and mail address must be declared in the bidding document.
19. **Only those manufacturer firm who have registered valid license as on closing date with the concerned/appropriate statutory authority will be considered for Rate Contract and copy of registration alongwith license must be attached.**
20. **The successful bidders will have to submit a bank guarantee of Rs. 1,00,000/- (Rs. One lakhs only) from a Commercial Bank as performance security, which should be valid at least for 14 months (One year of contract +60 days) from the date of contract. The same BG will be refunded / returned after successful completion of contract. However, the Director, ICAR- RCER will have the discretion to order for the forfeiture of deposit for any breach of contract.**
21. **Indicate the all authorized dealer in original proposal, no addition and deletion of authorized dealer will be entertained after finalization of R/C.**
22. **In case any Chemical/Glassware/Plasticware and other consumable items are available on GEM, the same will be procured as per rule in force..**
23. The Director, ICAR- RCER reserves the right to cancel the rate contract at any time without assigning any reason.
24. The Director, ICAR RCER reserves the right to accept or reject any or all the bids without assigning any reason.

Instructions to bidders

| | | |
|-----------|----------------------------|--|
| 1 | Instructions | All bidder submit the proposal online through e-procurement, CPP Portal with following required documents and submit also offline mode with all required documents and current price list (2018) in Store Section, Room No. 104. |
| 2 | | Scan copy of following documents should be attached with the bid online & offline mode, failing which bid will not be considered. |
| 3 | Earnest Money Deposit | Rs. 40,000/- (Rupees Forty thousand only) in the shape of demand draft/Bank Guarantee from any commercial bank in favour of ICAR Unit, ICAR-RCER, Patna/Director, ICAR RCER pay able at Patna. |
| 4. | Eligibility for Responding | <p>(i) Only those firm/Supplier who have ISO for Quality Assurance.</p> <p>(ii) In case the firm/supplier is distributor of the Manufacturer(s)/Foreign Principal(s), firm have their authorization/distributorship certificate together with ISO for Quality Assurance with validity of the original Manufacturer(s)/Foreign Principal(s)</p> <p>iii). Only those manufacturer Agency who have registered with the concerned/appropriate statutory authority and have valid license for Laboratory Chemicals/Glasswares/Plasticwares and consumables are eligible</p> <p>iv) Bidder have GST Registration</p> <p>v) Business dealing of the firm currently not banned by any Ministry/Deptt. of Central Govt. or any State Govt.</p> <p>vi) PAN No.</p> <p>vii) Annual Turnover of the firm/company for the previous 01 (One) financial year (It should be minimum Rs 50.00 Lakh (Rupees fifty lakh only)</p> <p>viii) certificate for not giving higher discount to any other Govt. Deptt.</p> <p>ix) certificate that price list supplied is only one in circulation.</p> <p>x) Fall Clause. A Certificate may be provided by the firm that lowest prices have been offered to ICAR-RCER, Patna. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.</p> <p>xi) No addition and deletion of authorized dealer will be entertained after RC</p> |
| 5 | | Superscribed as such on the application whether indigenous or imported as the case may be. |

The following online information is required for entering into Annual Rate Contract for the supply of LABORATORY CHEMICALS/ GLASSWARES / PLASTICWARES/ CONSUMABLES.

- 1 Name & full address of the applicant
(in block letters)_____

- 2 Item/material for which rate contract needed:
(a Chemicals : _____
(b) Glasswares: _____
(c) Plasticwares : _____
(c) Consumables: _____

3. Annual Turnover of the firm/company for the : _____
previous 01 (One) financial year (It should be
minimum Rs 50.00 Lakh (Rupees fifty lakh only)
(Enclose documents in support of claim duly
Certified by a Chartered Accountant)

4. (a) Certified copies of GST Registration No.: _____
5. Income Tax PAN No : _____
(In the name of firm/Company/ individual (in case :
of Proprietorship (copy to be enclosed)
6. Whether the firm is registered under Company Act 1956 _____
If yes, enclosed copy thereof
In case the firm is registered with other Govt. Deptt./
Agency, the same may be stated with documentary evidence:

7. (a)Maximum discount offered on manufacturers price list _____
(b)Effective date of price list (The current price list as :
effective will be accepted (validity must be indicated)

8. (a)The firm/Supplier should have ISO for Quality Assurance
(copy of the ISO for Quality Assurance
of the original firm/manufacturer to be attached)._____

- (b) In case the firm/supplier is distributor of the Manufacturer(s)/Foreign

Principal(s), their authorization/distributorship certificate together with ISO for Quality Assurance with validity of the original Manufacturer(s)/Foreign Principal(s) must be attached._____

9. State whether business dealing with the firm have been currently:_____ banned by any Ministry/Dept. of Central Govt. or any State Govt. If so, give details:

10. Please indicate name & full address of your Banker : _____

11. In case you wish to enter into rate contract for these imported items, please furnish details as given below:

| Name of the Principal firm | Brand / Make of the goods | Date of acquiring Dealership | Date of expiry of Dealership | Price in Indian Rupees | Whether certified copy of Dealership enclosed (say Yes/No) |
|----------------------------|---------------------------|------------------------------|------------------------------|------------------------|--|
| | | | | | |

12. Name & address of dealers for Headquarter and Research Station, as indicated in terms & conditions

13. Discount along with certificate for not giving higher : Discount to any other Departments

14. If the firm is under Rate Contract with other Govt. : Department/Research Institute, give details along with Certified copies of the rate contract issued by the Department/Institute (not more than five)

15. EMD Rs. 40,000/-(Rupees Forty thousand only) in the shape of demand draft/Bank Guarantee from any commercial bank in favour of ICAR Unit, ICAR RCER, Patna/ Director, ICAR RCER pay able at Patna.

Signature of the Applicant with official seal

CHECK LIST

A scan copy of following documents as required with tender document must be submitted online : Bid will not be considered in absence of these documents

| S.N. | Details of documents | Page No. | Whether attached or not (Yes/No) |
|------|---|----------|----------------------------------|
| 1. | Scan copy of turnover duly certified by a Chartered Accountant | | |
| 2. | Scan copies of GST Registration No. | | |
| 3 | Scan copy Latest VAT/Sales Tax Return filed with the concerned Department | | |
| 4 | Scan Copy of Income Tax PAN | | |
| 5 | Scan copy of ISO for Quality Assurance from original firm/manufacturer | | |
| 6 | Scan copy of Certificate of authorization/distributorship of the Manufacturer(s) with ISO for Quality Assurance (with validity) of the original Manufacturer(s)/ Principal(s), | | |
| 7 | Scan copy of Certificate regarding business dealing with the firm currently not banned by any Ministry/Deptt. of Central Govt. or any State Govt. | | |
| 8 | Certificate for not giving higher discount to any other Departments | | |
| 9 | Scan copies of the rate contract issued by other Department/Institute (not more than five) | | |
| 10 | Scan copy FALL CLAUSE Certificate | | |
| 11 | Scan copy of Certificate by the bidder that the Price List supplied to this Institute is only one in circulation | | |
| 12 | Scan copy of registration alongwith license must be attached by manufacturing firm(valid as on closing date) | | |
| 13 | Scan copy of Earnest Money Deposit Rs. 40,000/-(Rupees Forty thousand only) in the shape of demand draft/BG Bank from any commercial bank in favour of ICAR Unit, ICAR-RCER, Patna/Director, ICAR RCER payable at Patna. | | |

Note: It should be ensured that all pages of the tender document must be numbered.

Seal and Signature of the tenderer with official seal

TENDER ACCEPTANCE LETTER
(To be given on bidder letter head)

Date:

To,

The Director,
ICAR-RCER
ICAR Parisar, P.O.:Bihar Veterinary College,
Patna-800 014

Sub: Acceptance of terms and Conditions of **the Annual Rate Contract for laboratory Chemicals/ Laboratory glasswares / Laboratory Plasticwares / Laboratory Consumables.**

Tender Reference No:

Name of the tender/work:.....

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/work from the website (s) namely:

_____ as per your advertisement,, given in the above mentioned website(s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/we shall abide hereby the terms/ conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Signature of the Bidder, with Official Seal



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Annexure-IV

(On the letter head of the Firm)
CERTIFICATE ABOUT NON BLACK LISTING

We.....on this date ----- do hereby certify that our company / firm has not been blacklisted by any Government Department / Government Educational Institutions / Research Institute(s) on any grounds.

Name -----

Designation-----

Place -----

Date -----

Signature of Bidder with Official Seal